

**MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5
NOTICE OF PUBLIC MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a **PUBLIC MEETING** of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on January 26, 2023, at 6:00 p.m., at the Natalia Volunteer Fire Department 211 Pearson St., Natalia, Texas.

The following agenda items will be considered, and action taken as appropriate:

1. **Call to order and establish a quorum.**
2. **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
3. **Reading and approval of the minutes of the previous meeting**
4. **Report of Service Providers in District: Consider, Discuss and Possible Action**
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. Inform and requests
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. Inform and requests
5. **President's Report: Inform, Consider, Discuss and Possible Action**
 - A. New apparatus update
 - C. NVFD retention incentive program-maximum pay allowed
6. **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative requests
 - C. Payments
 - D. MCESD/ NVFD audit prep
7. **Secretary's Report: Inform, Consider, Discuss and Possible Action**
 - A. End of fiscal year 2022 budget review.
 - B. SAFE-D conference training.
 - C. Website update
 - D. Requests for discussion items to be added to next month's agenda.
8. **Adjourn.**

COPY

Posted
HOUR 3:24 pm

JAN 20 2023

GINA CHAMPION
Secretary, Medina County, TX
G. Champion
Deputy

I, Elizabeth K. Cargile, Secretary for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us/>. Said notices remained so posted continuously for a minimum 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

By:

Elizabeth K. Cargile

COMMISSIONER FOR MEDINA COUNTY EMERGENCY DISTRICT 5

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

**Regular Meeting Minutes for
January 26, 2023**

1. CALL TO ORDER AND ESTABLISH QUORUM:

Commissioner Elizabeth Cargile called the meeting to order at 6:01 p.m. A quorum was established with Treasurer Linda Rodriguez, and Asst. Treasurer Cathy Gonzalez present.

2. PUBLIC COMMENTS:

None

3. READING AND APPROVAL OF MINUTES:

The Commissioners read the minutes and were approved.

MOTION: Secretary Cargile submitted the minutes from the January 26, 2023, meeting. Commissioner Linda Rodriguez moved to adopt the minutes, seconded by Commissioner Cathy Gonzalez being no discussion, motion passed unanimously.

4. REPORT FROM SERVICE PROVIDERS:

A. Report and Presentations from LVFD- member Lucas Martinez was present for questions, packet was received and forwarded to the BOESC, hard copy on file. Contracts will be ready in February.

a. Inform and request-Nothing to report.

B. Report and Presentations from NVFD-Asst. Chief Greg Cargile was present for questions, packet was received and forwarded to the BOESC, hard copy on file. Contracts will be ready in February.

a. Inform and request-Asst. Chief Cargile informed that the pump test was successful, and all pump passed.

5. REPORT FROM PRESIDENT:

A. New Apparatus update. Grant writer, Albert Saldana has nothing new to report to the Board regarding the new grant truck.

B. Pay per call retention program. Assistant Chief Gilbert Rodriguez informed the max pay will be \$35.00 per call and he has spoken with the bookkeeper who has agreed to handle tax matters, including 1099's.

6. TREASURER'S REPORT:

A. Financial reports were delivered to the BOESC, All tax revenue and expenses are itemized on the Excel spreadsheet. QuickBooks report is included.

B. Commissioner Cargile submitted the training expense report for her and Commissioner Linda Rodriguez. Expense report is shown at GSA rates.

C. Payments and compensation.

<u>Payable to:</u>	<u>For:</u>	<u>Amount</u>	<u>ck#</u>
SAFE-D (11/30/22)	Conference registration	885.00	ACH
Linda Rodriguez	SAFE-D training conf.	394.30	910
Elizabeth Cargile	SAFE-D training conf.	394.30	911

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

**Regular Meeting Minutes for
January 26, 2023**

Treasurer's report continued:

MCAD	appraisal district fees	8,733.29	912
BAJB	legal fees	260.57	913
LVFD	service provider	\$10,000.00	914
NVFD	service provider	49,500.00	915
Extraco	Truck #289 pymt	57,697.43	916

MOTION: Secretary Elizabeth Cargile moved to make the payments due for this month, second by Assistant Treasurer Cathy Gonzalez, being no discussion; motion passed unanimously.

7. SECRETARY'S REPORT:

- A. The end of "Fiscal Year" 2022 tax revenue and budget review was presented to the BOESC no action taken. Will be reviewed in February.
- B. Secretary Cargile gave a reminder that the SAFE-D training conference will be held on February 2nd – 4th, 2023. We have 3 (three) Commissioners scheduled to attend.
- C. MCESD#5 website has been updated to show the non-emergency number for burn requests and for current burn status.
- D. **ITEMS FOR DISCUSSION AT NEXT MONTH'S MEETING**
 - a. Contracts for service providers.
 - b. Pay per call individual max compensation.
 - c. Update on Grant truck.

8. ADJOURNMENT:

Commissioner Cargile moved to adjourn the meeting without objection, being none, the meeting was adjourned at 6:49 p.m.

Respectfully submitted,



Elizabeth K. Cargile, Secretary

Approved by _____

